

Checklist for inspection under Minimum Wages Act, 1948

1. Muster roll cum wage registers in “Form II”.
2. Whether the employer is paying wages to the worker as per the prescribed Minimum wages.
3. Attendance card cum wage slips.
4. Inspection book (In triplicate) .
5. If Workers are doing overtime work then should paid at the double of ordinary rate of wages.
6. The workers are being paid wages after the seventh day / Tenth day of every month.
7. The record for last three year.
8. Checking false entries in the records/registers.
9. Wages / payments by an account payee cheque drawn in favour of the employees or by crediting the same in the bank account of employee.
10. Wages for piece rated worker.